Meeting was called to order by the chair, Dr. Timothy Beard. In attendance were Ken Ray, Tim Wise, Portia Taylor, Lourdes Perez, Cheryl Robinson, Judy Bilsky, Sharon Jefferson, Tim Beard and LeRoy Darby.

Discussion of old business pursued with the review of February meeting location, agenda, expenses and lack of evaluation. Further discussion on the feasibility of having more than one joint meeting with CIA in the future was shared; also that we should refrain from having meetings at any location which signifies “resort” in the name. There were comments concerning COBA and CIA meetings being held at resorts. The committee reinstated Dr. Bilsky as a member.

New business discussion centered on the location for the 2011-2012 meetings and future topics for the agenda in addition to keeping meeting centrally located and accessible for northern regions and south regions to attend. It was noted that while Orlando is centrally located but the expenses for the meetings are usually very high due the area being the major tourist destination. Several locations were mentioned which the incoming chair will investigate. Steering Committee offices were discussed and Sharon Jefferson accepted the nomination to become the Chair Elect and Treasurer for 2011-2012.

The committee reviewed the CSA June 2 and 3 agenda and there was a correction made to the spelling of names.

The chair entertained a motion to adjourn at 5:45p. motion made and seconded.

Prepared by LeRoy Darby, Secretary