**Florida College System**

**Council of Student Affairs**

**CSA Business Meeting Minutes   
February 7, 2020  
Valencia College**

**Colleges Represented:** Broward College; College of Central Florida; College of the Florida Keys, Daytona State College, Eastern Florida State College; Florida Southwestern College; Florida State College at Jacksonville; Hillsborough Community College; Indian River State College; Miami Dade College; North Florida Community College; Palm Beach State College; Pasco Hernando State College; Pensacola St. College, Polk State College; Santa Fe College; Seminole State College; South Florida State College, State College of Florida, Manatee – Sarasota., St Johns River State College, St. Petersburg College; Tallahassee Community College; and Valencia College.

**Colleges Not Represented**: Chipola College; Florida Gateway College; and Northwest Florida State College.

1. **Opened by Chair-Dr. Sheri Rowland**

Welcome and introductions of all attendees.

1. **Treasurer’s Report**

Eileen Storck presented the Treasurer’s report.

This meeting had expenses of $5,656 and revenue of $6,781 (surplus $1,124.30).

Current account balance is $27,776.09.

1. **Secretary’s Report**

Approved the minutes of the October business meeting.

1. **Chair’s Report**

Dr. Rowland requested a Google Drive for resource sharing. Doug Ryan created and placed the drive <http://www.fcscouncils.org/>  under Student Affairs, CSA Resources, and then select CSA Files.

Dr. Rowland facilitated a discussion about Thursday’s session on conduct notations on the Academic Transcript. The group decided to share institution-specific information at our June meeting (admissions application, FERPA interpretation, cross-institutional communication, etc…) Janice Stubbs from Broward College will take the lead in compiling & analyzing this information. Dr. Rowland will post Thursday’s presentation on the Google Drive.

1. **Florida College System Activities Association (FCSAA)**

The next meeting is in May.

1. **Presentation: Gen Z- Creators, Collaborators, & Influencers (Dr. Claire Brady & Dr. Rich Barnhouse), will also be made available on Google Drive.**
2. **Nuts and Bolts**

Sharing of ideas and internal policies related to the following areas of concern were addressed during the Nuts and Bolts session: data sharing with local school districts, CRM’s (Hobson’s, TargetX, Hubspot), free regalia (Seminole, Miami-Dade, & Valencia), residency AACC guidebook, DAVE contract/batch feed, rename residency to “discounted tuition” (Santa Fe), spring enrollment trends, and a reminder about the Student Development Commission Conference in May at Seminole State College.

1. **Agenda topics for future meetings/website additions**
   1. Bridges out of Poverty training condensed version (Eileen Storck to coordinate)
   2. Student Conduct discussion part 2 (Janice Stubbs)
   3. Examples of strong communication samples (Google drive)
   4. Panel of K-12 educators

There being no further business or discussions, the meeting adjourned.

Respectfully Submitted by Dr. Claire Brady; Lake-Sumter State College; CSA Secretary 2019-20.